

# MEETING AGENDA

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MEETING NAME: WISCONSIN ENTERPRISE ARCHITECTURE TEAM (WEAT)

DATE: AUGUST 10, 2004

TIME: 8:30 A.M. TO 12:00 P. M.

LOCATION: ADMINISTRATION BUILDING, **CONFERENCE ROOM 6F**

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## **WEAT Members:**

- Group Leader/Chief Enterprise Architect – Patricia Carlson (a DET representative)
- Enterprise Architect – Keith Hazelton (UW representative)
- Enterprise Architect – Bud Borja (Milwaukee Co., local government representative)
- Enterprise Architect – Mickey Crittenden (Rock Co., local government representative)
- Enterprise Architect – Jay Jaeger (DOT, large state agency representative)
- Enterprise Architect – Diane Kohn (DWD, large state agency representative)
- Enterprise Architect – Judy Heil (DATCP, small state agency representative)

## **DET Governance:**

- Michelle Eldridge (DET Domain Manager Team Lead)
- Molly Conroy (DET Governance Support Staff)

## **DET Development and Operations:**

- Phil Schwarz (DET Operations Representative)
- TBD (DET Development Representative)

## **DET Infrastructure and Networks:**

- Erik Mickelson (DET Infrastructure and Networks)

## **Guests:**

- Dana Perry (DET Server Consolidation)
- Betsy Paque (DET Administrator's Office)

- Agenda Items:**
1. Approval of July 27, 2004 Minutes —Patricia Carlson (5 minutes)
  2. Review of July 27, 2004 Action Items – Patricia Carlson (10 minutes)
  3. Review and Approve Updated WEAT Charter —All (20 minutes)
  4. Review, Discuss and Approve One Page WEAT Principles Document —All (30 minutes)
  5. Review initial WEAT task list and discuss options for “chunking” project components – Patricia Carlson (40 minutes)
    - 5.1. Define Next Steps for developing project plan and updating WEAT business plan.
    - 5.2. Assign Deliverables, Tasks for to 8-24 WEAT Meeting
  6. Portal RFP Update —Patricia Carlson and Betsy Paque (1 hour)
    - 6.1. General Update and Clarification of WEAT's Role
    - 6.2. Discussion of GA Portal Architecture – Can we do something like this?
    - 6.3. Define Current Environment
      1. Data Integration - Enterprise Services Bus
      2. Online Payment
      3. Search Engine
      4. Email
      5. Web Trends
      6. Web Load or other Agency Web Performance Tools
      7. Web Content Meta-tagging standards
      8. Payment
      9. Authentication
    - 6.4. Define Future Needs
      1. Customization/Personalization
      2. Aggregation
      3. Application Navigation and Integration
      4. Content Publishing and Integration
      5. Security
      6. Transaction Management
      7. Administration
      8. Architectural Issues (i.e. scalability, extensibility, globalization, programmability)
      9. Collaboration
      10. Accessibility, specifically ADA Section 508
      11. Multi- lingual Translation
  7. Presentation of Server Consolidation Assessment Documents – Dana Perry (DET Server Consolidation) Scheduled from 11-12.
  8. Review list of action items and assignments for next WEAT meeting — Patricia Carlson (10 minutes).